

Rate Sheet & Service Policies

A service of Hill Therapy Services LLC · Susan Hill, M.Ed., M.S., LBS
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STUDENT & RESPONSIBLE PARTY

STUDENT'S FULL NAME

PARENT/GUARDIAN (RESPONSIBLE PARTY)

RATES

SERVICE	RATE
One-on-one specialized instruction (60-minute session, in person or virtual)	\$65 / session
Additional sessions in the same week — when a learner has more than one session in the same calendar week, each additional session that week	\$55 / session
Literacy assessment package — three hours of assessments, written summary and recommendations, and parent conference	\$495 flat
IEP quick call — one 30-minute phone or virtual conversation about your child's IEP, questions answered in plain language	\$60 flat
IEP support & guidance — records review, meeting preparation, meeting attendance	\$120 / hour
IEP starter package — 45-minute family conversation, records review, parent preparation session, written plan	\$420 flat
Parent workshop — 60-minute small-group workshop at the office, general information with no review of individual documents; seats reserved with payment; runs with a minimum of three and a maximum of eight participants, or is moved to the next date or refunded (\$50 per couple)	\$35 / person
Parent workshop pair — Reading & Homework Help and Writing & Homework Help, both sessions	\$60 / person
In-home sessions — available for students whose needs require home-based services, within 15 miles of Doylestown	+\$25 / visit
The Next Page Book Club — weekly social & life-skills group for young adults (runs with a minimum of three participants)	\$25 / session
Initial 15-minute phone or virtual consultation	Free

Services not listed above are quoted in writing before work begins. Rates remain in effect unless updated with at least 30 days' written notice.

POLICIES

- **Payment** is due at the time of service unless otherwise agreed in writing. Accepted methods: Zelle, cash, or check for all services, workshops, and The Next Page Book Club. Payment details are provided when you book.
- **Cancellations:** please provide at least 24 hours' notice. Sessions cancelled with less than 24 hours' notice, or missed without notice, may be charged the full session rate. Rescheduling to another time in the same week is always free. See the Cancellation & Attendance Policy for details.
- **Illness & weather:** sessions cancelled for illness or unsafe weather will be rescheduled without charge whenever possible; in-person sessions may be offered virtually instead.
- **In-home sessions:** offered where a student's needs make home-based services appropriate, within a 15-mile radius of Doylestown; the flat \$25 travel surcharge applies per visit.
- **Late arrival:** sessions begin and end at their scheduled times; late arrival does not extend the session.
- **In-person sessions with minors:** for students under 18, a parent or another authorized adult remains on the premises for the full session, whether at the office or at home, as agreed in the Consent for Services.
- **Assessments & reports:** the literacy assessment package fee is due at the testing session; an itemized breakdown of assessment components is available on request. Additional written reports beyond those listed are quoted before work begins.

- **IEP support services** provide educational guidance and support from an experienced educator; they are not legal advice or legal representation, and some legal disputes may require a special-education attorney.
- **Ending services:** either party may end services at any time with written notice; any balance due is payable at that time.

AGREEMENT

I have read and agree to the rates and policies above, and I accept financial responsibility for the services provided to the student named above.

PARENT / GUARDIAN SIGNATURE

DATE

PRINTED NAME